

Faringdon United Charity CIO

Charity no: 1186581

c/o All Saints' Church, Church Street, Faringdon, Oxfordshire, SN7 8AD

<https://faringdonunitedcharity.org.uk/>



Guidance for Referrers – Individual and Family Grant Applications

Thank you for supporting an application to Faringdon United Charity.

Before completing a referral, please ensure you have read the Charity's Grant Making Policy and that the application meets one or more of the Charity's objectives.

Who can make a referral?

Referrals must only be made by a professional who knows the individual or family and can verify their circumstances, including:

- Social workers
- Healthcare professionals
- Education providers
- Members of the clergy
- Advice and support services

What can be applied for?

The Charity provides assistance through the provision of goods, services or specific items that will relieve hardship or support educational needs.

Please note that grants to individuals are not paid as cash awards.

Before submitting an application

Referrers should:

1. Confirm eligibility

- The applicant lives within the Charity's Area of Benefit or qualifies under the educational provisions described in the grant policy.
- The application supports one of the Charity's charitable objectives.

2. Assess need

You should be satisfied that:

- The applicant is experiencing financial hardship, distress or other genuine need.
- The requested item or service will make a meaningful difference to the applicant's circumstances.
- Alternative sources of support have been considered where appropriate. See attached funding and support sources information sheet.

3. Verify information

You should take reasonable steps to confirm:

- Identity of the applicant.

- Current address.
- Circumstances described in the application.
- Any benefits or support currently being received.
- Estimated costs of the requested item or service.

4. Safeguarding and professional responsibilities

The referrer remains responsible for complying with:

- Their organisation's safeguarding policies.
- Data protection requirements.
- Any professional standards applicable to their role.

Please note: Faringdon United Charity may request additional information in support of an application.

Completing the application form

Please provide as much information as possible to enable trustees to understand the applicant's circumstances and assess the request, including:

- A clear description of what funding is requested. Be as specific as possible. Include the item(s) or service required, the total cost, the preferred supplier (where known) and attach a quotation or estimate (where possible).
- Explain the applicant's circumstances and describe why they are in need. Consider any relevant factors such as:
 - financial hardship
 - debt
 - illness / disability
 - domestic abuse
 - bereavement
 - caring responsibilities
 - unemployment
 - any other exceptional circumstances that have led to application
- Provide information regarding any benefits or other support currently being received.
- Explain how the request meets the Charity's objectives.
- Explain how a grant would make a positive difference to the applicant.
- List any applications made to other organisations for the same purpose, including outcome (approved, declined or pending)
- Attach any relevant supporting evidence.

Incomplete applications may be delayed while further information is requested.

Referrer Declaration

By signing the application form, you are confirming that:

- You know the applicant through your professional role.
- You have taken reasonable steps to verify the information contained in the application.
- You believe the applicant is experiencing genuine need, hardship or distress.
- You have complied with your organisation's safeguarding, data protection and referral procedures.
- The information supplied is accurate to the best of your knowledge.
- You have read and agree to our [privacy policy](#) and [grant policy](#)

Possible Funding and Support Sources Information Sheet

- **Citizens Advice (CA)** - <http://www.citizensadvicewestoxon.org> Advice services benefits, debt, legal
- [Oxfordshire Crisis Support Scheme](#) - vouchers / bank transfers (limited, usually c £100) provided for food, fuel, household items
- [Stanton Ballard Trust](#) - for Oxfordshire residents
- [Heinz, Anna and Carol Kroch Foundation](#) - for UK residents. £100-£300. PO Box 327, Hampton, TW12 9DD **Tel:** 020 8979 0609 **Email:** hakf50@hotmail.com
- [Turn2Us grants search](#) - provides a search facility on grant making bodies.
- [Pump House Project. The Hearth.](#) Foodshare and Household equipment
- VWHDC Crisis and Resilience fund
<https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/benefits/crisis-and-resilience-fund-housing-payments/>
- VWHDC Community Hub Support
<https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/cost-of-living-crisis-advice-and-support/support-for-individuals-and-families/>
- Oxford County Council Crisis and Resilience – Welfare
<https://www.oxfordshire.gov.uk/council/help-rising-living-costs/residents-support-scheme>
Household items – white goods, furniture.
- Better Housing Better Health- keeping warm <https://www.bhbh.org.uk/>
- [Volunteer Driver Service](#) Medical, essential trips

Advice Services

- [Citizens Advice](#) (CA)
- Connection Support: <https://www.connectionsupport.org.uk/our-services/>
- Everyday Budgets: <https://www.moneyhelper.org.uk/en/everyday-money/budgeting>
- [Vale Community Impact](#) Transport Services, Money worries, Good Neighbour

Housing associations

- [Sovereign](#)
- [Green Square Accord](#)
- [Soha](#)
- [Housing 21 \(Fern Meadows\)](#)
- [Platform Housing](#)
- [MTVH](#)
- [ClearSprings](#) Short term homes, asylum seekers through [Migrant Help](#)